

Acceptable Use of Technology Agreement for Learners and Parents / Carers

Name of learner:

When using the UTC's computer systems and accessing the internet through the college Wi-Fi (from any device), I will not:

- Use them for a non-educational purpose
- Use them without an adult being present, or without an adult's permission
- Attempt to violate the IT security systems including the uploading of, or attempted download of any software not approved by the UTC
- Access any inappropriate websites
- Access social networking sites (unless a teacher has expressly allowed this as part of a specific learning activity)
- Use chat rooms
- Open any attachments in external emails, or follow any links in external emails, without first checking with a teacher
- Use any inappropriate language when communicating, including in emails
- Share my password with others or log in to the UTC network using someone else's details
- Share my personal information (including my name, address or telephone number) to anyone without the permission of my teacher or parent/carer
- Arrange to meet anyone offline without first consulting my parent/carer, or without adult supervision

If I bring a personal mobile phone or other personal electronic device into the UTC:

- I will not use it during lessons, tutor group time, clubs or other activities organised by the UTC, **without an adult's permission**
- I will use IT responsibly, and will not access any inappropriate websites or other inappropriate material or use inappropriate language when communicating online
-

I agree that the UTC may monitor the websites I visit on my own devices if I use the UTC's Internet Access
I will immediately let a teacher or other member of staff know if I find any material which might upset, distress or harm me or others.

I will always use the UTC's computer systems and internet responsibly.

Any breaches of the Acceptable Use of Technology Agreement shall be handled as misconduct in line with the Learner Conduct Policy

Signed (learner):

Date:

Parent/carer agreement: I agree that my child can use the UTC computer systems and internet when appropriately supervised by a member of UTC staff. I agree to the conditions set out above for learners using the UTC's computer systems and internet, and for using personal electronic devices in the UTC, and will support in ensuring that my child understands and abides by these.

Signed (parent/carer):

Date: