

ADMISSIONS POLICY

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<p>Comments</p> <p><i>This policy is regularly monitored by the Principal and Governing Body to ensure that it is working as effectively as possible.</i></p>	
<p>Monitoring, Evaluation & Review</p> <p><i>The Principal and Governing Body will review this policy at least every year and assess its implementation and effectiveness. The policy will be promoted and implemented throughout by the UTC community.</i></p>	

GREATER PETERBOROUGH UTC ADMISSIONS POLICY

Key Principles

Greater Peterborough UTC will comply with the School Admissions Code and the School Admission Appeal Code (the Codes). These proposals are based on the current codes but will be reviewed in the light of any future changes in the law.

The Admissions Policy has been developed to maintain a fair balance between the Local Authority and its neighbours, and also minimised the impact on any individual school. We will also encourage, through the use of our promotional materials and other means, application by under-represented groups to the UTC.

Published Admission Number

Greater Peterborough UTC will admit the following numbers of students for the year 2017/2018 and for subsequent years:

100 places will be available for Year 10 pupils from 2017 onwards.

100 places will be available for Year 12 pupils for 2017 only.

In 2018- 2019 there will be at least 50 places available for external applicants to Year 12. In subsequent years there will always be at least 50 places available in Year 12 to those not graduating from Year 11 in the UTC.

There will be an automatic right of transfer to the post-16 section of the Academy for Year 11 UTC students who meet the minimum entry requirements. Therefore, there will be a minimum of 50 Year 12 places available for new entrants to the UTC each year from 2018 onwards.

Greater Peterborough UTC is designed for the benefit of the geographical sub-region and our admissions process reflects this. However the UTC will be open to applicants from *outside* the sub-region, who will be treated as if they were resident in the area described as “Rural areas and all other postcodes”.

The Published Admission Numbers (PAN) are shown in tabulated form in Appendix 1.

Special Educational Needs

All Pupils with Education, Health and Care Plan, where the UTC is named on the statement, will be admitted.

Key Stage 4

Admissions to Post-14 (year 10) Provision

In total, each year there will be 100 places available for entry into Year 10.

Year 10 (post-14) Oversubscription Criteria

If the number of applicants to the UTC for Year 10 entry is 100 or less then all applicants will be admitted.

If there are more applicants than places then the following arrangements will apply:

1. Any Looked-after children in the care of a local authority and previously Looked-after children who wish to attend the UTC, will first be admitted regardless of where they are resident.
2. In the first instance 66 places will be available to students currently attending schools in Peterborough Local Authority. Any unused places from that allocation - and the remaining 25 places - will be allocated according to the shortest safe travel distance by road to the UTC.

Admissions to Post-16 (year 12) Provision

For 2018 - 2019, a minimum of 90 places are reserved for internal applicants. Places not filled by current UTC students wishing to continue into Year 12 will also be made available to external applicants.

Levels of study

For those 15 students admitted to Year 12 at Level 2 we will endeavour, wherever possible, to enable their progression onto a Level 3 programme, including the option of following a three-year post-16 programme rather than the usual two years. All other students admitted at post-16 will be on Level 3 programmes.

Minimum Entry Requirements

All applicants to the Level 3 programme, whether transferring internally or applying from outside, will need to meet a minimum entry requirement of 5 GCSEs at Grade 5, or equivalents, including English and Maths.

Admission process for Year 12 (sixth form)

When the sixth form is undersubscribed all applicants meeting the minimum academic entry requirements will be admitted.

When there are more applicants that satisfy the minimum academic entrance requirements than the number of post-16 places available and after the admission of pupils with statements of Special Educational Needs where the Greater Peterborough UTC is named on the statement (and who meet the minimum academic entrance requirements), the criteria will be applied in the order of the oversubscription criteria set out below:

Year 12 (post-16) Oversubscription Criteria

All Pupils with statements of Special Educational Needs or Education, Health & Care Plan, where the UTC is named on the statement (and who meet the minimum academic entrance requirements), will be admitted.

Admission will then be in the following order:

1. Looked After Children in the care of a local authority, and previously Looked After Children, meeting the minimum entry requirements.
2. External applicants who meet the minimum entry requirements. Where the number of external applicants exceeds the places available then selection will be according to the shortest safe travel distance by road to the UTC.

Waiting Lists

Where, in any year, the UTC receives more eligible applications than there are places available, a waiting list, with date of application, will be maintained by the UTC until the end of the first UTC term after the start of the school year. It will be open to any parent to ask for their child's name to be placed on the waiting list. If and when places become available they will be allocated to those on the waiting list in line with the oversubscription criteria and set out above

Appeals

Unsuccessful applicants will have a right of appeal to an Independent Appeals Panel. The appeals process conforms to the School Admission Appeals Code. The Appeals Panel will follow the arrangements generally adopted for all schools in the Local Authority, with panel members independent of the UTC and parents and young people being offered guidance and invited to attend the panel.

Verification of random allocation processes

All processes of random allocation under these arrangements will be supervised by someone independent of the UTC.

Management of applications

Arrangements will include:

- Publication of a prospectus by September each year containing information for applicants wishing to join the UTC the following September, including admissions arrangements and details of open evening and opportunities to visit the UTC. These details will also be made available for inclusion in the combined information published by all the local authorities covered by UTC admissions;

Appendix 1

PAN Table

The Greater Peterborough UTC has the following published admission number (PAN) for the UTC for the year 2017 and for subsequent years:

(a) The PAN will be 100 for Year 10

(b) Given no internal students will transfer from year 11 to year 12 in the first two years of operation, the PAN for Year 12 in 2017 will be 100. From 2018 the Greater Peterborough UTC will operate a “sixth form” for a total of 300 students. In 2018, the PAN for year 12 will be 150 (with up to 60 progressing from Year 11 of the UTC in 2018). If fewer than the expected number of the UTC’s own Year 11 students transfer to Year 12, additional external students will be admitted until Year 12 meets its capacity of 150.

	2016 (PAN)	2017 (PAN)	2018 (PAN)	2019 (PAN)	2020 (PAN)
Year 10	100	100	100	100	100
Year 11		60	100	100	100
Year 12	75	100	150	150	150
Year 13		82	150	150	150
TOTAL	175	342	500	500	500